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MINISTRY OF WATER & SANITATION AND IRRIGATION.
UPPER TANA NATURAL RESOURCES MANAGEMENT PROJECT (UTaNRMP)
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MINUTES FOR PRE-TENDER SITE VISIT MEETING FOR TENDER
MWSI/UTaNRMP/NCB/001/2019-20: CONSTRUCTION OF MAKOKA DAM IN KIRINYAGA
COUNTY HELD 5TH NOVEMBER 2019 AT THE DAM SITE.

Members present.

1. Eng. Francis Koome - WRC- UTaNRMP, Chairing.
2. Nicholas Nyagah, -CPC Kirinyaga County.
3. Veronicah Chege - PPA, UTaNRMP.
4. Mutarii David - Intern, UTaNRMP
5. Gilbert Ndumbiri - Community Member.
6. Weston Githui - Community Member.
7. Stephen Nyaga - Community Member.

Bidders' representatives.

S/NO	NAME	COMPANY / FIRM
1.	John Muthiga	Markan ltd
2.	Samuel Mwangi	TransWorld construction
3.	Robert Njoroge	Aliste limited
4.	Evans Muchira	Wetlink International
5.	Joshua Makau	Rockfield ltd
6.	Stephen Nyaga	Impra Enterprises
7.	Joel Nzomo	Watema Springs Ltd
8.	Syvia Monyangi	Machine center ltd
9.	Sammy Njoroge	Build Venture Enterprises ltd
10.	Fredrick Njoroge	Joycot Construction
11.	Samuel K. Gichane	Nariana Enterprises ltd
12.	Geoffrey Mbugua	Bellagio Construction Ltd
13.	Allan Kimani	Hawaka General construction ltd
14.	Salome Wairimu	Gilberson Trading Company
16.	Raphael Parsaoti	Consky Engineering services ltd
17.	John Kanyango	Fenke Agencies Ltd
18.	Frank Kuita	Gradinco Holdings

Agenda

- i. Introduction
- ii. Tour of the project area
- iii. Issues from the tender document
- iv. Way forward

1. INTRODUCTION/ PRELIMINARIES

The pre-tender site visit by contractors who are interested in bidding for the above was conducted on 05/11/2019. It started with meeting at UTaNRMP's Kirinyaga County Coordinator's office in Kerugoya at 9.00 am before proceeding to the dam site. The members introduced themselves and the firms they were representing.

The meeting was informed that Upper Tana Natural Resources Management Project was supporting the community to rehabilitation of the dam. The procurement process for the dam will use GoK procurement procedures with concurrence with the IFAD (who are development partners) and therefore the process may take slightly longer than the normal time it takes to procure under GOK procedure.

2. TOUR OF THE DAM SITE

The site meeting begun at 11:00am. The purpose of the site visit was to verify the conditions on the ground, site boundary and dam area. The bidders were taken around the project site, shown the dam beacons/ boundaries and given an explanation of the client's expectations from potential bidders.





3. ISSUES RAISED FROM THE TENDER DOCUMENT/ SITE TOUR

During the site visit, the following were the concerns/issues that were raised:-

Issue 1: Equipment:Members sought clarification on the use of an excavator with hammer as put in the tender document

Response: The Engineer responded by informing them that there is a rock at the dam outlet and there is need to use the hammer to excavate that section

Issue 2: Financial requirement:

One member raised the issue of requirement that a contractor should have undertaken works with financial turnover of not less than Kshs. 215, 000,000 for the last 3 years as requested in the tender document as being too high.

Response: The members were informed that the nature of works as seen at the site required a firm with adequate experience and financial capacity to undertake the same.

Issue 3: Project contract duration: Some members felt that the proposed project duration of 3 months was not adequate to carry out the work and they proposed an extension from 3mths to 6 months.

Response:The members were informed that this shall be discussed with the management and advise them accordingly.

Issue 4:- Drawings and designs

Response: The drawings and designs will be posted on the website for the tenderers as an addendum.

4. WAY FORWARD:

- i. Prospective bidders were informed that the issues raised in this meeting shall be addressed and communication shall be issued after holding a meeting with the Project's management.
- ii. Any other bidder who may want to carry out a site visit was free to contact the County Project Coordinator and organize for the same.

There being no any other business the meeting ended at 2.00 pm.

Minutes are signed for circulation by :

Francis Koome Simon Water Resources Coordinator



Veronicah Chege Assistance procurement Officer

