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**MINISTRY OF WATER & SANITATION AND IRRIGATION**  
**UPPER TANA NATURAL RESOURCES MANAGEMENT PROJECT (UTaNRMP)**

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**MINUTES OF PRE-TENDER SITE VISIT FOR PROPOSED CONSTRUCTION OF 11 NO BOREHOLES IN MURANG'A COUNTY TENDER NO: MWS/UTaNRMP/TEN/003/2019/2020 HELD ON 6<sup>TH</sup> AND 7<sup>TH</sup> OF JANUARY 2020**

**(a) UTaNRMP Representatives.**

- 1) Eng. Francis Koome –WRC
- 2) James Maina–CPC Murang'a.
- 3) Samuel Obwocha- PO.
- 4) Samuel Rwigi- Water officer Muranga.
- 5) John Wairia –Water officer Muranga
- 6) David Mutarii –Intern.

**(b) Bidders' Representatives.**

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Min -01/02/2020: Introduction and opening prayers.

The meeting started with a word of prayer lead by Mr. Samuel Obwocha at 1030hrs (6<sup>th</sup> February 2020), at WRA (Muranga) conference room. Mr James Maina welcomed the interested bidders, he also gave a brief of the site visit route and schedule for the 11 No borehole sites to be visited on 6<sup>th</sup> February 2020 (Maendeleo ya wanawake,mwangaza,Maganjo, SabasabaGithunguri and Ngararia secondary school(s) respectively)and 7<sup>th</sup> February 2020 (Mumbi,Gatura, Kirwara,C.C.MGatanga and St.Teresa secondary school (s) respectively).After the briefing all members left for sites visit.

Min-02/02/2020: Issues raised on 6<sup>th</sup>and 7<sup>th</sup>February 2020 (The 11 NO Borehole sites).

1. It was pointed out that BoQs did not provide for the mobilization/demobilization and setting up.
2. It was pointed out that the cable sizing of 4Kw with a pump of 5.5kW was not appropriate. They should be the same (for Saba Saba,secondary ,Maganjo,mwangaza, St.Teresa secondary school), the hammered cable used should be thicker to minimize the voltage drop due to the long distance from the power source. There is need for streamlining the Pump motor and control panel in most of the BoQs.
3. The type of controller panels to be used at Maendeleo ya wanawake self-help group borehole.
4. Bidders sought for a clarification as to who will be responsible for making Sabasaba Borehole among other sites accessible?



5. It was noted that trenching is not factored in the BoQs for cable connection and pipe connection between the power source and water tower respectively from the borehole location.
6. It was also pointed out that there was no figure given under the supervision fee; it is stated as a lump sum.
7. There is No provision for contingencies in BoQ.
8. The extent of plumbing works to be provided and who will be responsible.
9. Item 18, that the submersible cable is thin at 4mm square

Min-03/02/2020: Amendments and Responses.

Bidders were informed that a comprehensive response to the issues raised was to be provided, but at the interim some responses were as below:-

- 1) Item16:- All controller panels for 11No boreholes to be hybrid.
- 2) Plumbing work will be up to the water tower, the schools to shoulder the cost of supplying water to the various points as need be.
- 3) Trenching costs should be included in the Installation of cables
- 4) The school head(s) to ensure the site is accessible.

Min-04/02/2020: Adjournment.

Pre-tender site visit meeting (s) ended at St.Teresa secondary school in Ithanga on 7<sup>th</sup>February 2020.The interested bidders were encouraged to ensure that their tender document reach the stated office At Kangaru ,Embu not later than the stated date and time (10:00 am On 21/02/2020). The interested bidders were also informed that the addendum will be shared via the UTaNRMP website.

The meeting closed at 1710hrs, and members adjourned.



**PROCUREMENT OFFICER  
FOR: PROJECT COORDINATOR.**